

Senior Finance Analyst

Control Risks is a specialist risk consultancy that helps to create secure, compliant and resilient organisations in an age of ever-changing risk. Working across disciplines, technologies and geographies, everything we do is based on our belief that taking risks is essential to our clients' success.

We provide our clients with the insight to focus resources and ensure they are prepared to resolve the issues and crises that occur in any ambitious global organisation.

We go beyond problem-solving and give our clients the insight and intelligence they need to realise opportunities and grow. From the boardroom to the remotest location, we have developed an unparalleled ability to bring order to chaos and reassurance to anxiety.

Our people	Working with our clients our people are given direct responsibility, career development and the opportunity to work collaboratively on fascinating projects in a rewarding and inclusive global environment.
Location	Dubai, UAE
Engagement	Full-time
Department	Finance
Manager	Financial Controller
Job purpose	The Senior Finance Analyst will perform accounting and financial reporting duties for Control Risks Middle East Limited in accordance with corporate and statutory guidelines in line with International Financial Reporting Standards. They will also assist the Financial Controller in implementing and maintaining a sound control environment over the financial processes.
Tasks and responsibilities	<p>Financial Accounting and Reporting</p> <ul style="list-style-type: none"> ▶ Carry out duties for the monthly close to ensure accurate and timely reporting ▶ Prepare and post month end journals into the GL ▶ Perform P&L analysis, review to ensure completeness and accuracy of entries made ▶ Provide ongoing GL account analysis, by maintaining all balance sheet reconciliation such as prepayments, accruals, intercompany and ensuring that these are complete and accurate monthly ▶ Collaborate with the operations team on revenue recognition for client contracts to ensure that all invoicing, accruals and deferrals are accurate and complete and agree to the GL ▶ Analyze taxes such as VAT and WHT taxes to ensure compliance with regulations and to also ensure that sufficient accruals have been booked.

- ▶ Ensure that all invoices from suppliers and to clients are in compliance with VAT regulations before processing it for payment
- ▶ Assist in the preparation of VAT and any other tax returns
- ▶ Manage and assist junior accountants in their day to day tasks where necessary
- ▶ Perform adhoc tasks as and when required

Other duties

- ▶ Assist the FP&A Manager in the budgeting and forecasting process
- ▶ Liaise with AP and payroll accountants to prepare weekly cash forecasts
- ▶ Support all audits (tax, external reporting, internal control audit, etc.)
- ▶ Be able to identify areas where improvements can be made within the control environment.

Knowledge and experience

Essential

- ▶ Solid accounting knowledge
- ▶ At least 2 years' experience in a similar role

Preferred

- ▶ Experience in a big four accounting firm.
- ▶ MS Dynamics AX

Qualifications and specialist skills

- ▶ Qualified accountant (CA, ACA, ACCA), ideally with big 4 training
- ▶ Advanced English language (reading and writing)
- ▶ Technological skills (Microsoft Office: Excel, Word, email, etc.)

Competencies

- ▶ A self-starter, who takes initiative, is organized and strives for continuous improvement and with strong problem detecting and solving skills
- ▶ Strong communication and interpersonal skills with a customer service approach and the ability to interact with contacts at all levels
- ▶ Analytical and capable of using sound logic in problem solving
- ▶ Effective team worker, sympathetic to other cultures.
- ▶ Willingness and ability to be attentive to detail as well as see the big picture.
- ▶ Well-organised in a pressured environment of changing priorities / deadlines
- ▶ High level of commitment

Behaviours

All employees are expected to display behaviours reflective of our company values: Integrity and Ethics, Collaboration and Teamwork, Commitment to People and Professionalism and Excellence.

How to apply

If your qualifications, experience and aspirations match our requirements, email a covering letter and CV, stating your current salary to MERecruitmentFinance@controlrisks.com by 18th October 2018