

## Training Manager

Control Risks is a specialist risk consultancy that helps to create secure, compliant and resilient organisations in an age of ever-changing risk. Working across disciplines, technologies and geographies, everything we do is based on our belief that taking risks is essential to our clients' success. We provide our clients with the insight to focus resources and ensure they are prepared to resolve the issues and crises that occur in any ambitious global organisation.

We go beyond problem-solving and give our clients the insight and intelligence they need to realise opportunities and grow. From the boardroom to the remotest location, we have developed an unparalleled ability to bring order to chaos and reassurance to anxiety.

<b>Our people</b>	Working with our clients our people are given direct responsibility, career development and the opportunity to work collaboratively on fascinating projects in a rewarding and inclusive global environment.
<b>Location</b>	London and Control Risks Training Centre (Shuttleworth) with international travel as required.
<b>Engagement</b>	Full-time.
<b>Department</b>	Crisis and Security Consulting.
<b>Manager</b>	Director Training.
<b>Job purpose</b>	Reporting to the Director Training the purpose of this role is to deliver Control Risks training solutions across a range of thematic areas, and support business and product development activities.
<b>Tasks and responsibilities</b>	<p><b>Training delivery</b></p> <ul style="list-style-type: none"> <li>▶ Scoping and delivery of Control Risks core training offerings such as HREC, risk management training, defensive driver training and personal security training from the Training Centre and internationally as required.</li> </ul> <p><b>Business development support</b></p> <ul style="list-style-type: none"> <li>▶ Support the Director Training in business development activities to enable the growth of the business.</li> <li>▶ Lead with the development of new products and training solutions.</li> </ul>
<b>Knowledge and experience</b>	<p><b>Essential</b></p> <ul style="list-style-type: none"> <li>▶ Experience in the development and/or delivery of duty or care and risk management training programmes.</li> <li>▶ Significant and relevant professional experience in risk management.</li> </ul> <p><b>Preferred</b></p> <ul style="list-style-type: none"> <li>▶ Previous employment in high-risk and complex environments.</li> </ul>

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- ▶ Work within the NGO or media sectors.
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### Qualifications and specialist skills

#### Essential

- ▶ Preparing to Teach in the Lifelong Learning Sector (PTLLS) or Level 3 Award in Education and Training (AET).
- ▶ Risk consulting qualification or similar formal security certification.
- ▶ Highly developed communication skills – written and verbal.

#### Preferred

- ▶ Education to degree level or similar relevant experience.
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### Competencies

#### Solutions focussed:

- ▶ Shows initiative in work, contributing new solution and can work independently.
- ▶ Is clear, commits and delivers on what is required in the role and strives to exceed expectations.
- ▶ Shows drive and determination to achieve high standards.

#### Client centric:

- ▶ Responds to clients positively and is flexible, provides best possible service.

#### One Firm:

- ▶ Works with colleagues in a co-operative and supportive manner to achieve joint aims.
- ▶ Seeks information, considers the regional and global implications of what we do in our own areas of responsibility.

#### Commercial acumen:

- ▶ Shows understanding and awareness of personal impact on profit/margin, understands the need to be commercial about our work.
- ▶ Understands business terminology.

#### Personal effectiveness:

- ▶ Is comfortable with change, adapts well to changing demands and maintains a positive personal style.
  - ▶ Communicates clearly verbally and in writing.
  - ▶ Plans and organises own workload, prioritising when necessary.
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### Behaviours

All employees are expected to display behaviors reflective of our company values: Integrity and Ethics, Collaboration and Teamwork, Commitment to People and Professionalism and Excellence.

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### How to apply

If your qualifications, experience and aspirations match our requirements, email a covering letter and CV, stating "Training Manager" as the subject title and flagging it as high importance, to: [cscruitment@controlrisks.com](mailto:cscruitment@controlrisks.com).

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