

## Senior Consultant (Manager), Legal Technology Consulting

Control Risks is a specialist risk consultancy that helps to create secure, compliant and resilient organizations in an age of ever-changing risk. Working across disciplines, technologies and geographies, everything we do is based on our belief that taking risks is essential to our clients' success.

We provide our clients with the insight to focus resources and ensure they are prepared to resolve the issues and crises that occur in any ambitious global organization.

We go beyond problem-solving and give our clients the insight and intelligence they need to realize opportunities and grow. From the boardroom to the remotest location, we have developed an unparalleled ability to bring order to chaos and reassurance to anxiety.

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### Our people

Working with our clients, our people are given direct responsibility, career development and the opportunity to work collaboratively on fascinating projects in a rewarding and inclusive global environment.

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### Location

London

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### Engagement

Permanent, full time

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### Department

Compliance, Forensics and Intelligence

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### Manager

Director – Legal Technologies

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### Job Purpose

As a Senior Consultant in the Legal Technologies team, you will be responsible for providing advisory services to clients in their use of emerging technologies including analytics and artificial intelligence on forensic investigations, litigation, cyber and regulatory breaches.

The role will require you to exhibit entrepreneurialism, technical excellence, commercial acumen, and an ability to build relationships. You will need to assist in the creation of new innovative product and service offerings based on emerging technologies and showcase them out to market.

You will manage Legal Technology Consulting engagements, working with the existing Technology team to deliver services and work product to meet and exceed our clients' expectations and company standards.

You will be an integral member of the wider EMEA Compliance, Forensics and Intelligence (CFI) practice, and help to build Control Risks' reputation in the marketplace through networking, regularly assisting in authoring marketing content and developing client facing material.

This role has four focus areas:

1. Lead and manage the delivery of Legal Technology Consulting services engagements in multi-jurisdictions.
2. Assist in the development of new business offerings based on emerging technologies across EMEA.
3. Proactively undertake business development and account management activities, such as the creation of brand building material and live demonstrations of new technologies to our clients.
4. Provide support to the Legal Technology team, including raising awareness of emerging technologies, analytics workflow generation and instilling best practices globally

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#### Tasks and responsibilities

##### **Technical Delivery (70% of Role)**

- ▶ Exhibit technical expertise in the delivery of Legal Technology Consulting work streams.
- ▶ Deliver high quality work product with impeccable attention to detail.
- ▶ Enhance current and develop new innovative reporting outputs for eDiscovery workflows.
- ▶ Act as a senior executive on selected engagements, taking responsibility for the delivery of projects and managing client accounts

##### **Business Development & New Services (30% of Role)**

- ▶ Build Control Risks' reputation in the marketplace
- ▶ Build your own profile as a subject matter expert in eDiscovery and Legal Technology
- ▶ Provide live demonstrations of technology capabilities to prospective clients
- ▶ Strengthen and expand your personal and Control Risks' network of contacts
- ▶ Proactively drive marketing initiatives, both internally and externally
- ▶ Assist in developing new Legal Technology products and services based on emerging technologies.
- ▶ Manage development teams and Forensic Technology specialists in the formation of these services, including proof-of-concept testing
- ▶ Assist in business cases financial projections and for new products and services.

### Knowledge and experience

- ▶ Extensive professional technology consulting experience in forensics, eDiscovery or investigations
- ▶ Advanced expertise in all aspects of the eDiscovery lifecycle from identification through to production with the proven ability in managing concurrent projects
- ▶ Knowledge of eDiscovery pricing models and the ability to create estimates and proposals for clients
- ▶ Familiarity and interest in business development activities including researching and attending networking events, drafting thought pieces and presenting to clients
- ▶ In depth knowledge of emerging analytics and artificial intelligence technologies in the eDiscovery domain including all forms of textual analytics
- ▶ Experience of deploying, operating and consulting on ECA analytic and visualisation technologies
- ▶ Experience of consulting clients on their Technology Assisted Review workflows and the relative merits of Continuous Active Learning
- ▶ Demonstrable interpersonal skills and an ability to work effectively in teams
- ▶ The ability to build relationships internally and externally with stakeholders at all levels of an organisation

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### Qualifications and specialist skills

- ▶ Graduate with a Bachelor's or Master's degree
- ▶ Ability to leverage technology to solve problems and to quickly develop proficiency in combining new technologies with innovative workflows
- ▶ Excellent written and oral presentation skills to effectively communicate with diverse audiences of varying degrees of technical expertise
- ▶ Ability to work well under pressure and meet tight deadlines, while effectively juggling competing demands and evolving priorities
- ▶ Awareness of other Forensic Technology competencies such as digital forensics, forensic data analytics and cyber
- ▶ Comfortable presenting to large audiences on new solutions
- ▶ Preferred experience in designing and creating objects in Relativity
- ▶ Advanced knowledge of Microsoft applications such as Excel and Powerpoint
- ▶ Willingness and flexibility to travel internationally
- ▶ Relativity certifications preferred

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### Competencies

#### **Business Intellect**

- ▶ Apply critical and strategic thinking
- ▶ Demonstrate commercial awareness

## Associate Director

- ▶ Engage with and support new initiatives
- ▶ Manage client and engagement risk with a practical and commercial mindset Solution Focused
- ▶ Understand client and market context and adapt approach accordingly
- ▶ Develop and implement solutions to address technical challenges
- ▶ Ensure deliverables are clear and written using appropriate language
- ▶ Use initiative at work, both on client engagements and internal tasks

### Client Centric

- ▶ Develop trusted advisor relationships with clients on engagements, building trust in sensitive, stressed and potentially high-profile situations
- ▶ Anticipate client expectations and respond appropriately
- ▶ Communicate effectively with the client and the team

### One Firm

- ▶ Collaborate closely with colleagues to achieve consensus
- ▶ Insist on open, honest and constructive behavior
- ▶ Build and sustain authentic long-term relationships, founded on honesty, trust, open & appropriate communication, and self-awareness

### Personal Effectiveness

- ▶ Build a strong personal brand through thought leadership, market presence and strong client relationships
- ▶ Communicate effectively with colleagues, clients and other contacts at all levels
- ▶ Successfully manage and prioritise multiple activities and adapt to changing requirements
- ▶ Exhibit entrepreneurial spirit with the energy and confidence to build a practice

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#### How to apply

If your qualifications, experience and aspirations match our requirements, email a covering letter and CV, stating your current salary to: [CFI.Recruitment@controlrisks.com](mailto:CFI.Recruitment@controlrisks.com)

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