

Editor, Global Risk Analysis

Control Risks is a specialist risk consultancy that helps to create secure, compliant and resilient organisations in an age of ever-changing risk. Working across disciplines, technologies and geographies, everything we do is based on our belief that taking risks is essential to our clients' success.

We provide our clients with the insight to focus resources and ensure they are prepared to resolve the issues and crises that occur in any ambitious global organisation.

We go beyond problem-solving and give our clients the insight and intelligence they need to realise opportunities and grow. From the boardroom to the remotest location, we have developed an unparalleled ability to bring order to chaos and reassurance to anxiety.

Our people	Working with our clients our people are given direct responsibility, career development and the opportunity to work collaboratively on fascinating projects in a rewarding and inclusive global environment.
Location	London
Engagement	Full-time
Department	Global Risk Analysis
Manager	Deputy Managing Editor, Global Risk Analysis EMEA
Job purpose	To ensure that all output produced for clients is timely, accurate, well written and well presented. This involves co-ordinating and editing content produced by a team of regional analysts for online subscription products and bespoke client engagements.
Tasks and responsibilities	<ul style="list-style-type: none"> ▶ Liaise with analysts and managers to coordinate written work produced by a regional GRA desk, with a particular focus on online subscription products. ▶ Edit, format and ensure timely dissemination of output produced by analysts for online subscription products and bespoke client engagements. ▶ Provide critical feedback on content where appropriate. ▶ Monitor regional developments to ensure consistency and depth of coverage, and identify issues of interest to Control Risks' clients. ▶ Monitor regional risk ratings and suggest changes where appropriate. ▶ Liaise with analysts to ensure timely updating of online background, scenario and +Economics content according to agreed schedule. Keep records of progress. ▶ Assess ways of improving readability for online and reports, including through use of graphics. ▶ Pull together short reports for clients using existing information when necessary.
Knowledge and	Preferred

experience	<ul style="list-style-type: none"> ▶ Knowledge of/interest in current affairs, particularly in Europe and CIS region. ▶ Experience of operating successfully in a similar position.
Qualifications and specialist skills	<p>Essential</p> <ul style="list-style-type: none"> ▶ Excellent written English skills. ▶ Experience of copy editing to house style. ▶ Proof reading skills. ▶ Proficiency in Microsoft Office, particularly Word. ▶ Degree-level education or equivalent. <p>Preferred</p> <ul style="list-style-type: none"> ▶ Knowledge of DTP/graphics packages (InDesign/Illustrator). ▶ Experience of using content management system (CMS).
Competencies	<ul style="list-style-type: none"> ▶ Is clear, commits and delivers on what is required in the role and strives to exceed expectations. ▶ Shows drive and determination to achieve high standards. ▶ Works with colleagues in a co-operative and supportive manner to achieve joint aims. ▶ Shows understanding and awareness of personal impact on profit/margin, understands the need to be commercial about our work. ▶ Understands business terminology. ▶ Uses own knowledge and experience to make sound judgements. ▶ Is comfortable with change, adapts well to changing demands and maintains a positive personal style. ▶ Communicates clearly verbally and in writing. ▶ Plans and organises own workload, prioritising when necessary.
Behaviours	<p>All employees are expected to display behaviours reflective of our company values: Integrity and Ethics, Collaboration and Teamwork, Commitment to People and Professionalism and Excellence.</p>
How to apply	<p>If your qualifications, experience and aspirations match our requirements, email a covering letter and CV, stating your current salary to: GRA.Recruitment@controlrisks.com</p>