

Researcher, Compliance, Forensics and Intelligence

Control Risks is a specialist risk consultancy that helps to create secure, compliant and resilient organizations in an age of ever-changing risk. Working across disciplines, technologies and geographies, everything we do is based on our belief that taking risks is essential to our clients' success.

We provide our clients with the insight to focus resources and ensure they are prepared to resolve the issues and crises that occur in any ambitious global organization.

We go beyond problem-solving and give our clients the insight and intelligence they need to realize opportunities and grow. From the boardroom to the remotest location, we have developed an unparalleled ability to bring order to chaos and reassurance to anxiety.

Our people

Working with our clients our people are given direct responsibility, career development and the opportunity to work collaboratively on fascinating projects in a rewarding and inclusive global environment.

Location

Bogota

Engagement

Full time – Temporary Agreement

Department

Compliance, Forensics and Intelligence

Manager

Director, Compliance Forensics and Intelligence

Job Purpose

Provide specialist desktop research and analysis of public record information in Colombia and the Andean region in support of the Compliance, Forensics and Intelligence department. This is an entry level position in which continual learning about the company and market space is expected.

Tasks and responsibilities

- ▶ Conduct preliminary scoping research for the purposes of proposal preparation and provide support in project budgeting
- ▶ Conduct comprehensive database and media research for third party due diligence, employment screenings and other work as required
- ▶ Analyze research results within the context of the project, and occasionally support in the oversight of junior content and reviews

- ▶ Conduct review of electronic data (first level review) in support of investigations / discovery processes
- ▶ Support in training of more junior resources and management of third parties on an ad hoc basis
- ▶ Conduct additional research as required for business development, meeting preparation, internal vetting requirements, and other ad hoc needs
- ▶ Support with translation and versions of documents for other teams and/or senior team members, and administrative support in meetings and client calls

Knowledge and experience

Essential

- ▶ 1+ year professional experience
- ▶ Excellent verbal and written Spanish and English

Preferred

- ▶ Research and/or professional services roles preferred
- ▶ Experience in use of corporate, media, and other specialist databases ideal, but not essential
- ▶ Knowledge of the political, security and business environment in Colombia and the Andean region

Qualifications and specialist skills

- ▶ Undergraduate degree
- ▶ Excellent computer skills
- ▶ Excellent verbal and written Spanish and English, Portuguese preferred
- ▶ Ability to pay attention to detail even under pressure or repetition
- ▶ Ability to process and understand large amounts of information and summarize concisely, and to effectively communicate findings to colleagues
- ▶ Ability to maintain analytical and investigative mindset while working through minutia
- ▶ Ability to work well on a multi-disciplinary and multi-cultural team
- ▶ Strong team player with the ability and willingness to respond to unexpected developments quickly and prioritize correctly

Behaviors

All employees are expected to display behaviors reflective of our company values: Integrity and Ethics, Collaboration and Teamwork, Commitment to People and Professionalism and Excellence.

How to apply

If your qualifications, experience and aspirations match our requirements, email a cover letter and CV to:

Americas.Recruitment@controlrisks.com

Please consider the recruitment process will be conducted in English.
